

S.P.R. /PRE-APPLICATION
No. _____
Processing Fee: \$ 620.00



Date Filed: _____

Received By: _____

**CITY OF EL CENTRO
PLANNING DEPARTMENT
APPLICATION FOR SITE PLAN REVIEW/PRE-APPLICATION MEETING**

Application is hereby made to the City of El Centro, County of Imperial, State of California, for a **Site Plan Review** as set forth under Section 29-306 of the Zoning Ordinance, of Chapter 29 of the City Code of the City of El Centro, California, as amended, and for Pre-Application Meeting.

APPLICANT:

Name _____ Telephone No. (_____) _____

Mailing Address _____

Name of Property Owner(s) (if different from above) _____

Mailing Address _____

_____ Telephone No. (_____) _____

Financial institution/Bank, providing funding for the project (if known) _____

Mailing Address _____ Telephone No. (_____) _____

Applicant is the: (check one)

- Owner
- Purchaser under contract (provide proof)
- *Lessee, acting with written approval of the Owner (five (5) year minimum).
- *Agent, acting with written approval of the Owner of the property described hereinbelow.
- Other _____

*Submit written approval with application.

DESCRIPTION OF PROJECT SITE:

Legal:

Lot

Block

Subdivision

Assessor's Parcel No. _____

Street Address/Location _____

PROJECT INFORMATION:

Type of Project:

- Residential
- Commercial
- Industrial
- Other

PROJECT DESCRIPTION:

REQUIRED ATTACHMENTS:

1. A minimum of eight (8) folded copies of the site plan/development plan must be submitted with this application.
2. Floor Plan will be required for automotive services, schools, restaurants and church facilities

SIGNATURE:

I certify that I am the signer of the within application and have read the foregoing and certify that the contents herein are true and correct to the best of my knowledge and belief.

Date

Applicant Signature

Print Name

NOTE: Please submit site plan review/pre-application meeting application with the required attachments and the appropriate filing fees to the Department of Planning & Zoning at City Hall, 1275 W. Main Street, El Centro, California 92243. **Incomplete applications will not be accepted.**

If you need assistance completing the applications, please contact the Department of Planning & Zoning on weekdays, from 8:00a.m. to 5:00p.m., at (760) 337-4545.