

C.U.P. No. \_\_\_\_\_

Processing Fee: \$2,907.40



Date Filed: \_\_\_\_\_

Received By: \_\_\_\_\_

**CITY OF EL CENTRO  
COMMUNITY DEVELOPMENT DEPARTMENT  
PLANNING & ZONING DIVISION  
APPLICATION FOR CONDITIONAL USE PERMIT**

Application is hereby made to the City of El Centro, County of Imperial, State of California, for a **Conditional Use Permit** as set forth under Section 29-319, et. seq., of the Zoning Ordinance, of Chapter 29 of the City Code of the City of El Centro, California, as amended.

**APPLICANT:**

Name \_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

Mailing Address \_\_\_\_\_

Email Address \_\_\_\_\_

Name of Property Owner(s) (if different from above) \_\_\_\_\_

Mailing Address \_\_\_\_\_

\_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

Financial Institution/Bank, providing funding for the project (if known) \_\_\_\_\_

Mailing Address \_\_\_\_\_ Telephone No. (\_\_\_\_\_) \_\_\_\_\_

Applicant is the: (check one)

- Owner
- Purchaser under contract (provide proof)
- \*Lessee, acting with written approval of the Owner (five (5) year minimum).
- \*Agent, acting with written approval of the Owner of the property described hereinbelow.
- Other \_\_\_\_\_

\*Submit written approval with application.

**DESCRIPTION OF PROJECT SITE:**

**Legal:** \_\_\_\_\_

Lot	Block	Subdivision
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**Assessor's Parcel No.** \_\_\_\_\_

Street Address/Location \_\_\_\_\_

**CONDITIONAL USE PERMIT REQUEST**

Describe the proposed use of the subject report for which the conditional use permit is being requested.

**JUSTIFICATION AND FINDINGS:**

A. Please check one of the following categories:

- ( ) The use is listed in the zone in which the property is located under "Use Permitted Subject to Conditional Use Permit," in the \_\_\_\_\_ Zone, Section \_\_\_\_\_.
- ( ) The use is listed in Section 29-320 of the Zoning Ordinance.

B. The findings set forth below must be met before the Planning Commission and/or City Council may approve a permit under this Section of the Zoning Ordinance. Your comments with respect to these findings will assist in the final determination. Please state the justification for each of the findings below. Also, provide attachment if more space is needed.

1. That the use applied for at the location set forth in the application is properly one for which a conditional use permit is authorized by this Chapter.

2. That said use is necessary or desirable for the development of the community, is in harmony with the various elements or objectives of the General Plan, and is not detrimental to existing uses or uses specifically permitted in the zone in which the proposed use is to be located.

3. That the site for the intended use is adequate in size and shape to accommodate said use; and all of the yards, setbacks, walls or fences, landscaping and other features are required in order to adjust said use to those existing or permitted future uses on land in the neighborhood.

4. That the site for the proposed use relates properly to streets and highways which are designed and improved to carry the type and quantity of traffic generated or to be generated by the proposed use.

**REQUIRED ATTACHMENTS:**

1. Submit three (3) folded copies of the site plan, landscape and irrigation plans, floor plan and building elevation plan (Minimum Size 22" x 34") prepared by a design professional.
2. One CD containing a PDF copy of all maps.
3. Environmental Information Form with applicable fees

**SIGNATURE:**

I certify that I am the signer of the within application and have read the foregoing and certify that the contents herein are true and correct to the best of my knowledge and belief.

\_\_\_\_\_  
Date

\_\_\_\_\_  
Applicant Signature

\_\_\_\_\_  
Print Name

*This petition must be verified before a notary public by the applicant and by the property owner; the acknowledgement shall be attached to the petition for each.*

*Please submit conditional use permit application with the required attachments and the appropriate filing fees to the Community Development Department-Planning & Zoning Division at City Hall, 1275 W. Main Street, El Centro, California 92243. Incomplete applications will not be accepted.*

*If you need assistance completing the application, please contact the Planning & Zoning Division on weekdays, from 8:00 a.m. to 5:00 p.m., at (760) 337-4545.*



## SITE PLAN REQUIREMENTS

A site plan of the proposed use shall be submitted with this application, shall be drawn to scale, and shall indicate clearly, with full dimensioning, the following information:

- Lot dimensions. Property lines and location of easements
- Property information. Street address, APN, existing use, proposed use, and zoning
- All buildings and structures. Location, size, height, proposed use, location of doors
- Floorplans, if required, showing interior dimensions of rooms, doorways, room uses, and equipment
- Required setback lines, yards, and space between buildings
- Utilities. Location and size/capacity
- Walls, fences, and landscaping. Location, height and materials
- Off-street parking. Location, number of spaces and/or dimensions of parking area, arrangement of spaces, internal circulation pattern
- Access. Pedestrian, vehicular, service; points of ingress and egress
- Loading. Location, dimensions, number of spaces, internal circulation
- Lighting. Location and general nature, hooding devices
- Street dedications and improvements, where required
- Outdoor storage and activities, where permitted in the zone. Type, location, height of screening devices
- Drainage and grading improvements where required
- Waste disposal and storage areas
- Other data as may be needed to permit the required findings to be made