



EMPLOYMENT OPPORTUNITY- temporary

Water Safety Instructor

(Aquatics Center)

Community Services Department

Salary: \$14.50 / Hourly

Filing Deadline: Open until filled

The City of El Centro is seeking to fill a vacant part time temporary position of Water Safety Instructor in the Community Services Department/Aquatics Center. Applicants should possess the required qualifications as outlined below. Interested applicants should submit a completed job application to the Human Resources Department located at 1275 W. Main St., El Centro by the closing date listed above.

Summary: Under general supervision, observe pool areas to detect possible drownings or swimmers needing assistance; perform lifesaving techniques or artificial resuscitation methods as required; teach class participants in swimming strokes and safety techniques; performs related responsibilities as required.

Distinguishing Characteristics: This position will receive direction from the Aquatics Supervisor, Aquatics Coordinator, Assistant Aquatics Coordinator and/or Community Services Director.

Essential Job Functions: *Essential functions, as defined under the Americans with Disabilities Act, may include any of the following tasks, knowledge's, skills and other characteristics. The list that follows is not intended as a comprehensive list; it is intended to provide a representative summary of the major duties and responsibilities. Incumbent(s) may not be required to perform all duties listed, and may be required to perform additional, position-specific tasks.*

- Explains and enforces indoor or outdoor pool regulations and safety requirements.
- Observes pool areas to detect hazardous conditions or life threatening situations.
- Enters water to rescue swimmers needing assistance and perform artificial respiration techniques as required.
- Teaches students in various swimming strokes and safety techniques.
- Completes safety reports and advises Aquatics Supervisor and Coordinators of hazardous conditions or water safety incidents.

MINIMUM QUALIFICATIONS:

Education/Experience/Training:

- Educational attainment equivalent to completion of high school.
- Training and certification in cardiopulmonary resuscitation and life saving courses.
- Experience working with children and adults.
- Possession of cardiopulmonary resuscitation (CPR) and life saving certification issued by the Red Cross or an equivalent public or professional association.
- Must possess at time of application and maintain Lifeguard Training, First Aid, Cardiopulmonary Resuscitation (CPR) Professional Rescuer Certificate and Automated External Defibrillation certifications issued by the American Red Cross or an equivalent public or professional association.
- Arrive to work on time.

Special Requirement:

- Ability to work variable shifts.

The preceding activities have been provided as examples of the types of work performed by positions assigned to this job classification. The City reserves the right to add, modify, change or rescind work assignments as needed.

Essential Knowledge, Skills and Abilities:

- Knowledge of City and Department policies and procedures.
- Knowledge of customer service practices and techniques.
- Knowledge of Swimming strokes and water safety and breathing techniques used by individuals of different age groups.
- Knowledge of rescue methods.
- Knowledge of cardiopulmonary resuscitation techniques.
- Knowledge of occupational health and safety regulations and procedures.
- Skill in responding to emergency situations including safely rescuing drowning victims and administering CPR and First Aid.
- Skill in effective oral and written communication.
- Ability to explain and enforce water safety rules and City regulations.
- Ability to demonstrate swimming strokes and life saving techniques.
- Ability to rescue swimmers given potential drownings or given the need for assistance.
- Ability to swim underwater and to pull and carry swimmers to safety using upper body and lower body swimming strokes.
- Ability to calmly and effectively perform water rescues and administer cardiopulmonary resuscitation in emergency situations.
- Ability to communicate effectively with supervisors, class participants and the general public.
- Ability to prepare incident reports.
- Ability to communicate oral instructions to swimmers.

Environmental Factors and Working Conditions

- Work is performed indoors and outdoors and can be exposed to extreme temperature changes.
- Required to sit, stand or walk for extended periods.
- Required to use hands to finger, handle, grip, grasp or feel objects.
- Required to hear and speak to exchange information in person or on the telephone.
- Required to communicate verbally and in writing.
- Required to operate department vehicles.
- May be required to travel to and from meetings, on-site visits to various locations and interact with a variety of people.
- May be required to perform public speaking.
- May be required to bend, stoop, kneel, crawl and crouch.
- May occasionally lift and/or move up to 50 pounds.

Equipment and Tools Utilized:

- Personal computer, copier, fax and other standard office equipment
- Radios, cell phones and other communication devices.
- Department vehicles

If you have a disability that requires assistance at any point in the recruitment process (for example, filling out applications, testing, interviewing), please notify the Human Resources Department. The City of El Centro performs job-related medical/physical evaluations and pre-employment/promotional drug screening. EEO/ADA.