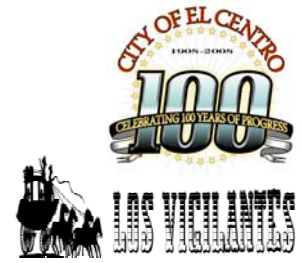




MARDI GRAS STREET FESTIVAL

VENDOR RULES & PROCEDURES



Set-up:	2:30 p.m.
Vehicles Must Be Off Main Street:	4:00p.m.
Vendors Must Be Open & Ready for Inspection:	4:30p.m.
Vending:	4:30p.m. – 10:00p.m.
Tear Down:	10:30p.m. – 11:30p.m.

- Vendor Booth Space Size is 12' x 12'. If you require additional booth space, additional space must be purchased. Event space is very compact hence; the booth space requirement will be strictly enforced.
- Set-up begins at 2:30 PM. Vendors must be **open and ready for business by 4:30 PM**, February 21, 2008.
- **Vendors must provide own electrical power. No electricity is available at the site.**
- Vendors are responsible for all costs, labor, materials, equipment, tenting, and supplies and any other items necessary for the performance of their participation in the "Mardi Gras Light Parade & Street Fair." Vendors must provide their own tables, stoves, grills and other cooking equipment and utensils. Generators, propane heaters are permitted for heating purposes but will be used at the discretion and responsibility of the vendor using them. It is recommended that each contestant bring trash receptacle and garbage bags, and ample cash change for sales transactions.
- Food vendors must also obtain, show proof and provide a copy to the City of El Centro of a Food Permit from the Imperial County Health Department prior to February 6, 2009 and display permit on booth visible to the public during the event. Food vendors must also abide by all Health Department Rules and Regulations, including having proper hand and utility washing stations within each booth.
- Each team will be responsible for cleanup within their assigned space and are expected to do so within a timely manner.
- No outside entertainment (ex: bands, karaoke, singers, radio, etc) will be allowed in vendor booths.
- Entry fee must be received at time of application, no credit can be extended. All checks must be made payable to The City of El Centro. No refunds will be made to those vendors who cancel.
- Vendor applications are subject to approval. Entries will be processed on a first-come first-served basis and no space will be held without application and entry fee being submitted by February 6, 2008 .
- The City of El Centro reserves the right to assign vendor spaces and will do our best to meet any special needs or requirements.
- Certificate of Insurance must be up to date.
- We encourage you to decorate your booth with Mardi Gras theme! Please be creative!

Any violation of these rules may be grounds for disqualification, eviction from the Mardi Gras Street Fair for future denial of participation.

For more information call (760) 337-3858 or (760) 337-8223 sgordon@cityofelcentro.org