

# **CDBG-R SUBMISSION TEMPLATE** **& CHECKLIST**

The American Recovery and Reinvestment Act of 2009 ("Recovery Act") was signed into law by President Obama on February 17, 2009. The Recovery Act awards \$1 billion in CDBG Recovery (CDBG-R) funds to be distributed to cities, counties, insular areas and states, of which \$10 million has been reserved by HUD for its administrative costs and \$10 million of which will be awarded to Indian tribes. Recipients of the remaining \$980 million of CDBG-R funds will be the approximately 1,200 jurisdictions that received CDBG funding in Fiscal Year 2008. This template sets forth the suggested format for grantees receiving funds from CDBG-R. A complete submission contains the information requested below, including:

- (1) The CDBG-R Substantial Amendment (template attached below)
- (2) Spreadsheet for Reporting Proposed CDBG-R Activities (see <http://www.hud.gov/recovery>)
- (3) Signed and Dated Certifications (see <http://www.hud.gov/recovery>)
- (4) Signed and Dated [SF-424](#).

Grantees should also attach a completed CDBG-R Substantial Amendment Checklist to ensure completeness and efficiency of review (attached below).

# **THE CDBG-R SUBSTANTIAL AMENDMENT**

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| Jurisdiction(s): <u>City of El Centro</u>  | CDBG-R Contact Person: Marcela Piedra<br>Address: 1249 Main Street, El Centro, CA<br>Telephone: (760) 337-4543<br>Fax: (760) 352-4867<br>Email: mpiedra@cityofelcentro.org |
| Jurisdiction Web Address:<br>www.cityofelcentro.org<br><ul style="list-style-type: none"><li>• (URL where CDBG-R Substantial Amendment materials are posted)</li></ul> |  |

## **ENSURING RESPONSIBLE SPENDING OF RECOVERY ACT FUNDS**

Funding available under the Recovery Act has clear purposes – to stimulate the economy through measures that modernize the Nation’s infrastructure, improve energy efficiency, and expand educational opportunities and access to health care. HUD strongly urges grantees to use CDBG-R funds for hard development costs associated with infrastructure activities that provide basic services to residents or activities that promote energy efficiency and conservation through rehabilitation or retrofitting of existing buildings. While the full range of CDBG activities is available to grantees, the Department strongly suggests that grantees incorporate consideration of the public perception of the intent of the Recovery Act in identifying and selecting projects for CDBG-R funding.

### ***A. SPREADSHEET FOR REPORTING PROPOSED CDBG-R ACTIVITIES***

Grantees must provide information concerning CDBG-R assisted activities in an electronic spreadsheet provided by HUD. The information that must be reported in the spreadsheet includes activity name, activity description, CDBG-R dollar amount budgeted, eligibility category, national objective citation, additional Recovery Act funds for the activity received from other programs, and total activity budget. An electronic copy of the spreadsheet and the format is available on HUD’s recovery website at <http://www.hud.gov/recovery>.

**B. CDBG-R INFORMATION BY ACTIVITY (COMPLETE FOR EACH ACTIVITY)**

- (1) Activity Name: (Grantees should follow the same order that activities are listed in the Spreadsheet for Reporting Proposed CDBG-R Activities – this will allow HUD to easily match activity narratives with the information provided in the spreadsheet.)

Sidewalk Improvement Project

- (2) Activity Narrative:

In addition to the Spreadsheet for Reporting Proposed CDBG-R Activities, grantees must provide a narrative for each activity describing how the use of the grantee's CDBG-R funds will meet the requirements of Title XII of Division A and Section 1602 of ARRA. The grantee's narrative must also state how CDBG-R funds will be used in a manner that maximizes job creation and economic benefit in relation to the CDBG-R funds obligated, and will address the Recovery Act, by:

- Preserving and creating jobs and promoting economic recovery;
- Assisting those most impacted by the recession;
- Providing investment needed to increase economic efficiency;
- Investing in transportation, environmental protection, or other infrastructure that will provide long-term economic benefits;
- Minimizing or avoiding reductions in essential services; or
- Fostering energy independence.

Imperial County went through a very rapid growth cycle during the boom. The City expanded at record rates with construction as the main fuel for the boom economy. Many local jobs were created by the construction and many of the construction personnel bought homes in the city. Today, all this has stopped with very few construction permits being filled. This has contributed to high unemployment rates of over 20%, and excessive amounts of foreclosures in our city which further worsens the situation. Contractors have expressed that most of the work they are now getting is from the public sector, and it is not much. This project will help preserve construction jobs, keep construction industries alive, and thus keep workers employed, avoid foreclosure, and permitting the economy to recover. This work directly helps out the construction industry and creates jobs.

All sidewalks will be constructed in areas of town that are low income neighborhoods. The added infrastructure will make the areas more appealing to new buyers and may promote investment in areas that would otherwise be overlooked. As mentioned earlier, these are areas that are low income and likely severely hit by the economic situation. Any help that can be sent to these locations will help promote economic recovery. Since infrastructure is long lasting, the economic benefits will be long-term.

Note that all the funding will be used in low income areas, thus directly benefiting persons of low income. In addition, by the nature of the job, the majority of workers will be of low to moderate income, thus automatically meeting the ARRA goals.

- (3) Jobs Created: (Report the number of full- and part-time jobs estimated to be created and retained by the activity (including permanent, construction, and temporary jobs)).

By the nature of the activity, the City expects to create 50 jobs for the period of 3 months.

- (4) Additional Activity Information: (A description of how the activity will promote energy conservation, smart growth, green building technologies, or reduced pollution emissions, if applicable.)

Not Applicable

- (5) Responsible Organization: (Contact information for the organization that will implement the CDBG-R activity, including its name, location, and administrator contact information)

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[mpiedra@cityofelcentro.org](mailto:mpiedra@cityofelcentro.org)

The construction activity will be administered by the City of El Centro's Engineering Division.

1275 W. Main Street  
El Centro CA 92243  
Attn. Abraham Campos  
760.336.8520  
[acampos@cityofelcentro.org](mailto:acampos@cityofelcentro.org)

***C. PUBLIC COMMENT***

Provide a summary of public comments received to the proposed CDBG-R Substantial Amendment.

***Note:*** A Proposed CDBG-R Substantial Amendment must be published via the usual methods and posted on the jurisdiction's website for no less than 7 calendar days for public comment.

Response: