



## **Building and Safety Department Minimum Plan Submittal Requirements**

### **Commercial Construction:**

**Please submit written evidence that a site plan review has been completed by the Planning Department prior to submitting an application for permit. Call our office for plan check fee.**

1. Building Permit Application
2. Four (4) sets of construction drawings including the following:
  - a. Site development
  - b. Landscape and irrigation plan with Backflow Prevention Device type and location.
  - c. State of California energy compliance
  - d. Accessibility standards
  - e. Architectural Plans
  - f. Structural Plans
  - g. Plumbing Plans
  - h. Mechanical Plans
  - i. Electrical Plans
  - j. Two (2) sets of Engineering Calculations
  - k. Two (2) sets of Manufactured Truss drawings
  - l. Two (2) copies of soils reports
  - m. Special Inspection Program (if applicable)
  - n. Plan check fee to be paid in advance

### **Residential Construction:**

1. Building Permit Application
2. Three (3) sets of construction drawings including the following:
  - a. Site Development
  - b. Architectural Plans
  - c. Structural Plans
  - d. Plumbing Plans
  - e. Mechanical Plans
  - f. Electrical Plans
  - g. State of California Energy Compliance
  - h. Two (2) sets of manufactured truss drawings (if applicable)
  - i. Two (2) copies of soils reports (if applicable)
  - j. Accessibility standards (if applicable)

### **Residential Patio Covers, Carports and Decks**

1. Building permit application
2. Two sets of plans
3. Two copies of roof, floor, framing and foundation plans, OR highlight City Of El Centro specifications: Rafter span and spacing, header size, post spacing, and size of footings.

### **Residential Pools**

1. Building permit application
2. Two sets of site plans
3. Two sets of engineering plans

### **Commercial Tenant Improvements**

Contact Building Department for requirements.

**If plans are not complete with all required information, they will not be accepted by the Building Department.**